

BOARD MINUTES

August 21, 2024

A regular meeting of the Board of Trustees for Shepherd School District #37 was held Wednesday, August 21, 2024 in the Board Room of the New Addition. Chairman, Carl Openshaw, called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Shane Flowers, Julie Hinkle, Carl Openshaw, Justin Peterson, and Shayne Vandivort.

Members excused: Jeff Branson and Shane Rekdal

Superintendent – Drea O’Donnell, Clerk – Kinsey Szillat, Elementary Principal – Autumn Arlian, Middle School Principal – Rich Hash, High School Principal – KJ Poepping, AD – Tina Downing, and Transportation Director – Bobby Trotter were present for the entire meeting.

CONSENT AGENDA

An Elementary motion was made by Shane Flowers, seconded by Julie Hinkle, to approve the Elementary business claims and accounts, to include June claims 133298 – 133345 and July claims 133346 - 133436.

A High School/Joint motion was made by Shayne Vandivort, seconded by Julie Hinkle, to approve the High School business claims and accounts, to include June claims 133298 – 133345 and July claims 133346 - 133436, and the approval of the June regular meeting minutes, July special meeting minutes, and August special meeting minutes.

Both motions passed unanimously.

HEARING OF THE PUBLIC

None.

ADMINISTRATION

The administrators recapped their reports.

INFORMATIONAL

1. Building Use Request
2. Water Report
3. Nurse’s Report
4. Resignations:

- Jenna Thayer – MS Basketball and MS Volleyball
5. Missing Children
 6. Outdoor Learning Space:
Summer math course students designed an outdoor space with the help of Langlas Construction. They wrote letters to local business to get donations for their project. Where in turn, they also learned life skills of writing and address envelopes. We will partner with local landscaping and construction groups such as Good Earth Works, Donnes Construction, and Langlas Construction for help on this project.
 7. Bus Inspections
 8. ReACT MT Tobacco Use Prevention Program
 9. Milligan Data

OLD BUSINESS

Final Reading of Policies 2163, 3141F2, 4330F, 1010, 2132, 2162P2

A High School/Joint motion was made by Julie Hinkle, seconded by Shane Flowers, to approve Policies 2163, 3141F2, 4330F, 1010, 2132, 2162P2 for the final reading.

The motion passed unanimously.

NEW BUSINESS

Human Resources

Elementary/Middle School

Laura Jensen – Elementary/Middle School Paraprofessional

Nicole Wimmmler – Middle School SPED Teacher

David VanKeuren – Middle School Paraprofessional

Julie Russell – Elementary Paraprofessional **Pending background check

Athletics

Josiah Hugs – Assistant Boys Basketball Coach

Transportation

Pamela Bennett – Sub Driver

An Elementary motion was made by Shane Flowers, seconded by Julie Hinkle, to approve hiring the employees as listed.

A High School/Joint motion was made by Shayne Vandivort, seconded by Justin Peterson, to approve hiring the employees as listed.

Both motions passed unanimously.

Out of District Students

An Elementary motion was made by Julie Hinkle, seconded by Shane Flowers, to approve the out of district students for the 2024-2025 school year as listed.

A High School motion was made by Justin Peterson, seconded by Shayne Vandivort, to approve the out of district students for the 2024-2025 school year as listed.

Both motions passed unanimously.

Open Account for Freshman Class

A High School motion was made by Julie Hinkle, seconded by Shane Flowers, to approve opening an account for the Freshman Class of 2028 and closing the account for the Class of 2024.

The motion passed unanimously.

Graduation Date

A High School was made by Justin Peterson seconded by Julie Hinkle, to approve May 18, 2025 at 11:00am as the date for graduation.

The motion passed unanimously.

Out of State Trips

The following out of state trips were recommended for approval:
FFA National Convention – October 22-26, 2024 in Indianapolis, IN
BPA Nationals – May 7-11, 2025 in Orlando, FL
FCCLA Nationals – July 5-9, 2025 in Orlando, FL

A High School/Joint motion was made by Shayne Vandivort, seconded by Shane Flowers, to approve the out of state trips for the 2024-2025 school year.

The motion passed unanimously.

SRO Rifle Safe

It was recommended to purchase a safe for the SRO to store his/her rifle in at Shepherd. The Sheriff's Department recommended purchasing a QVR safe as these are the same safes used at the County and any deputy would be able to access the rifle in the event of an emergency.

A High School/Joint motion was made by Shane Flowers, seconded by Julie Hinkle, to approve the purchase of the QVR safe with the Shepherd cost being \$3,395.00.

The motion passed unanimously.

MOU with Yellowstone County for SRO

A High School/Joint motion was made by Julie Hinkle, seconded by Justin Peterson, to approve the MOU with Yellowstone County for an SRO for the 2024-2025 school year.

The motion passed unanimously.

Rural Behavioral Health

A High School/Joint motion was made by Justin Peterson, seconded by Julie Hinkle, to approve the MOU with Rural Behavioral Health Services for the 2024-2025 school year.

The motion passed unanimously.

Transportation Request 2024-2025 Huntley Project

The Huntley Project School District #24 requests permission to enter Shepherd School District for the 2024-2025 school year to pick up a student who will attend the preschool at Huntley Project two days a week. Upon approval, Huntley Project will begin transportation on August 27, 2024 for Tuesdays and Thursdays of each week.

A High School/Joint motion was made by Shane Flowers, seconded by Julie Hinkle, to approve Huntley Project entering our district to drop a student off at Kid Corral for the 2024-2025 school year.

The motion passed unanimously.

Records Retention – Destroy Request

A High School/Joint motion was made by Shayne Vandivort, seconded by Justin Peterson, to approve the records retention request as presented through the use of a shredding company.

The motion passed unanimously.

Bus Routes 2024-2025

A High School/Joint motion was made by Justin Peterson, seconded by Julie Hinkle, to approve the 2024-2025 bus routes as presented.

The motion passed unanimously.

2023-2024 Trustees Reports

The Elementary and High School 2023-2024 Trustee Reports were reviewed.

An Elementary motion was made by Julie Hinkle, seconded by Shane Flowers, to approve the 2023-2024 Trustee Report as presented.

A High School motion was made by Justin Peterson, seconded by Shayne Vandivort, to approve the 2023-2024 Trustee Report as presented.

Both motions passed unanimously.

2024-2025 Revenue Budgets

The 2024-2025 Elementary and High School Revenue Budgets were reviewed.

An Elementary motion was made by Julie Hinkle, seconded by Shane Flowers, to approve the 2024-2025 Revenue Budgets as presented.

A High School motion was made by Justin Peterson, seconded by Shane Flowers, to approve the 2024-2025 Revenue Budgets as presented.

Both motions passed unanimously.

STANDING COMMITTEE REPORTS

- Policy Committee – the Policy Committee met with MTSBA on August 19th to begin the process of reviewing our policy manual.
- Dates need to be set for all other committee meetings for the upcoming year so they can be posted and noticed appropriately.

EXECUTIVE SESSION

None

ANNOUNCEMENTS

None

ADJOURNMENT

Time of adjournment: 7:20pm.